



Spring Youth Forum Checklist

Youth may not attend without all pages in this packet signed!

Below is a checklist for bringing youth to and registering for the 2018 Spring Youth Forum. The Team Adult Advisor (TAA), youth, and their parents/guardians must review and complete the forms below prior to the conference. All forms must be completed, signed and turned in at the time of registration in order for youth to attend the 2018 Spring Youth Forum. This checklist will help the group come prepared and stay organized.

Youth & Parent/Guardian Checklist:

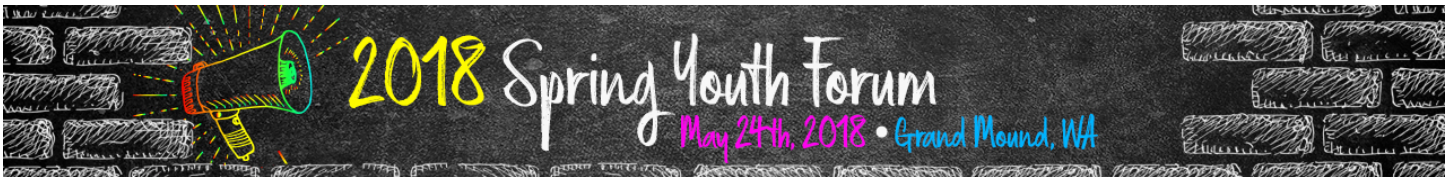
- Review pages 2 - 5 of this packet and sign at the bottom of EACH page in order for youth to attend the Spring Youth Forum.
- This packet should be given to the youth's TAA or chaperone and submitted during onsite check-in at the Forum. (Forms should NOT be sent directly to DSHS, DBHR or UNR/COB.)
- Parents: If you are unable to reach your youth or your youth's chaperone in an emergency, please write down the following number in the event it becomes necessary to contact your child: Great Wolf Lodge: 360-273-7718
- Youth must be 12-18 years of age to participate as a team member.

Team Checklist:

- Designate a Team Adult Advisor (see Team Adult Advisor Guidelines for more information).
- If your youth team does not already have a youth team name, one should be designated and placed on all registration materials. Please reference the same team name for all team members on conference forms and materials.
- Review the Travel & Lodging link for information on the group lodging block: <http://springyouthforum.org/travel-info/>

Team Adult Advisor (one per team) Checklist:

- Review the Team Adult Advisor/Chaperone Guidelines located on the Forms & Downloads link: <http://springyouthforum.org/faqs/>
- All the TTAs and Chaperones for each team must attend the mandatory Chaperone/TAA meeting by phone or in person.
 - o By Webinar: Wednesday, May 9, 2018 at 11:00 am
 - o In Person at the Great Wolf Lodge: Wednesday May 23, 2018 at 7:00 pm – 8:00 pm
- Please ensure that your youth bring one (1) original and two (2) copies of Youth Guidelines/Permission Forms packet and bring the signed forms to the Spring Youth Forum to be submitted during team check-in. Youth will not be allowed to attend the Spring Youth Forum without bringing all necessary signed forms to the Forum and submitting them at check in.



Youth Guidelines

Without this completed form in hand youth (under 18) will be denied entrance to the Spring Youth Forum.

The following guidelines and expectations have been set forth by the organizers of the Spring Youth Forum to help provide for a great youth program experience. These guidelines have been established to provide safety and a framework for appropriate behavior for all attendees. Youth teams may choose to have additional guidelines and expectations.

Guidelines must be followed in order to participate in the conference and related activities. Violations of any of the guidelines may result in an individual or team being disqualified from eligibility for event prizes and/or scholarships for a 12-month period.

The Washington State Spring Youth Forum is a continuation of the Prevention Summit. The Spring Youth Forum provides youth prevention teams the opportunity to learn from others while showcasing their own education and planning skills by sharing the successes and lessons learned from projects commenced during or following previous Prevention Summits or other youth trainings. Though this is a time for fun and learning, there are a few guidelines that need to be followed:

- Youth are required to stay at the conference facility (Great Wolf Lodge) at all times, unless accompanied by their Team Adult Advisor or Chaperone.
- Youth attending the Spring Youth Forum are expected to adhere to a zero tolerance policy for tobacco, marijuana, alcohol, misuse/abuse of medicines, and illegal drug use/ possession.
- Youth will exhibit respectful and professional behavior; including refraining from engaging in affectionate, intimate, or sexual behavior and/or activity.
- The Spring Youth Forum curfew for youth is 10:00 p.m. – (In Rooms) – No exceptions.
- Youth, Team Adult Advisors, and Chaperones are expected to attend all event activities, meals, and conference workshops.
- Youth are expected to stay with their Team Adult Advisor or Chaperone at all times during the conference and its related activities.
- Youth must retain and carry their personal Youth Guidelines/Permission Forms at all times while on-site at the conference.
- Youth are expected to adhere to the “no guest policy” in conference areas.

Youth Code of Conduct

The goal of the Spring Youth Forum is to provide a safe, fun, and positive environment in which youth and adults can learn and gain skills.

- I will obey all Great Wolf Lodge rules, as well as all rules established by the Spring Youth Forum Staff and my Team Adult Advisor/Chaperone.
- I will treat all others with respect.
- I will leave the hotel and workshop rooms as I found them, or better.
- I will participate in Spring Youth Forum activities to the best of my abilities.
- I will conduct myself in a professional manner.
- I will listen to others.
- I will not engage in violent behavior.
- I will not use or bring tobacco, marijuana, alcohol or other illegal substances, including but not limited to misuse of prescription or over the counter medicines.
- I will not engage in affectionate, intimate or sexual behavior and/or activity.
- I understand violation of the Youth Code of Conduct will result in consequences for my behavior.

Violations to Guidelines or Code of Conduct:

Violation of any of the guidelines or code of conduct may result in:

- Not being able to participate in Spring Youth Forum activities.
- My Parent/Guardian will be notified.
- Being sent home from the conference at my own expense.*
- I may be disqualified from eligibility for event prizes and/or scholarships for a 12-month period.

**The Spring Youth Forum reserves the right to dismiss any attendee at any time, depending upon the severity of his/her infraction. Any costs related to such dismissals would be the responsibility of the individual being dismissed. Parents or guardians will be responsible for any costs incurred in sending a youth home early.*

Who to Contact Onsite

Youth contacts are Antonio Edwards (Spring Youth Forum Chair) and the Spring Youth Forum onsite security, Bill Kirby. They are available to answer questions and provide guidance as needed. Please contact them through the registration desk.

Youth (under age 18) will NOT be able to participate in the Spring Youth Forum without the signature of a parent/guardian.

I have carefully read this page and understand its contents.

Youth Name (please print)

Youth Signature

Date

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date



Youth Release Form

Youth and Parent/Guardian Assumption of Risk

I understand that there are risks associated with participating in educational workshops and recreational activities at the Spring Youth Forum at the Great Wolf Lodge, Grand Mound, WA, on May 23-24, 2018.

In consideration for and as a condition of my child being allowed to participate in this voluntary activity, I agree to take full responsibility for any and all risks that exist, including the risk of death or injury to my child or loss or damage to my property. I understand that there may be risks that the Department of Social and Health Services (DSHS), Behavioral Health Administration (BHA), Division of Behavioral Health and Recovery (DBHR), their contractors, and Spring Youth Forum Co-Sponsors cannot predict or foresee, and I also assume full responsibility for those risks.

Risks include but are not limited to: temporary or permanent muscle soreness, sprains, strains, cuts, abrasions, bruises, ligament and/or cartilage damage, orthopedic damage, head, neck or spinal injuries, loss or use of arms and/or legs, eye damage, disfigurement, burns, or death. I also recognize that there are both foreseeable and unforeseeable risks of injury or death that may occur as a result of traveling to or from the Spring Youth Forum and its activities that cannot be specifically listed. Further, I recognize that the actions of other participants in the activity may cause harm or loss to my child or property.

Release of Liability

I release the state of Washington, DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors, any subdivision or unit of DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors, its director, officers, employees, agents volunteers, contractors, facilitators and assigns from any and all liability, claims, costs, expenses, injuries and/or losses to person or property, which I may sustain and/or sustain as a result of death or injury of my child, as a result or related to participation in the above event. My child's participation includes, but is not limited to, travel to and from the event in a private or public vehicle, any activity connected with the event itself, and use of state equipment or facilities for the event whether on or off DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors property.

Photography/Video Release

As the parent/guardian, I authorize and consent DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors to release information about my youth's participation in the Spring Youth Forum for publishing by the DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors, its director, officers, employees, agents, volunteers, contractors, facilitators and assigns. I also authorize the use of my youth's photograph and participation in a video. I understand that information may be provided verbally or by computer data transfer, mail, fax, or hand delivery. I understand and agree to the release of information authorized in this form. I understand I may revoke this release in writing at any time, but I understand that revocation will not affect any information that was already released. A copy of this form is valid to give my permission to release records.

Check here, if you do NOT want your youth photographed or videotaped.

I have carefully read this document, understand its content and am fully informed about this program and associated activities. I am aware that this document is a contract with DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors, its director, officers, employees, agents, volunteers, contractors, facilitators and assigns. I sign it freely and voluntarily. Youth (under age 18) will NOT be able to participate in the Spring Youth Forum without the signature of a parent/guardian. I have carefully read this page and understand its content.

Youth Name (please print)

Youth Signature

Date

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

Relationship to Child

Daytime Phone

Evening Phone



Agreement and Consent for Medical Treatment

The parent/guardian authorizes the Department of Social and Health Services (DSHS), Behavioral Health Administration (BHA), Division of Behavioral Health and Recovery (DBHR) and Spring Youth Forum Co-Sponsors, its director, officers, employees, agents, volunteers, contractors, facilitators, and assigns to provide emergency medical aid to my youth. In the event that the parent/guardian cannot be reached within an appropriate period of time, given apparent medical condition of the youth, the parent/guardian hereby authorizes the transportation of the youth by ambulance, aid car, or program vehicle to a medical facility for evaluation and treatment. The parent/guardian further consents to medical care and treatment, including but not limited to, surgical and other procedures by or under the supervision of a licensed health care provider and to hospital care, when such care or treatment is deemed by the licensed provider to be immediately necessary or advisable in order to safeguard the youth's health. The licensed health care provider would be called in or otherwise selected by the DSHS/BHA/DBHR and Spring Youth Forum Co-Sponsors, its director, officers, employees, agents, volunteers, contractors, facilitators and assigns. The parent/ guardian acknowledges that it is the responsibility of every individual, including the parent/guardian, to provide adequate accident and health insurance coverage for the youth participating in the 2018 Spring Youth Forum and acknowledges that the DSHS/BHA/DBHR and Spring Youth Forum Co- Sponsors, its director, officers, employees, agents, volunteers, contractors, facilitators and assigns do not provide insurance coverage for participants.

Agreement and Consent for Medical Treatment

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